

参考資料4:アクションプランの様式

Template for Action Plan Making

1 Outline of the project

Project name	
Problems to be solved	
Training items to be utilized (knowledge gained during the training)	
Expected result (by solving tasks)	

2 Action plan to solve problems

※Divide your action plan into phases and write "what and how far you will achieve (your target)" and "by when" clearly.

Phase	Period	Target	Action by your organization to achieve target	Action by yourself to achieve target

(アクションプランの様式・平成21年度地域開発計画管理コースで使用)